Reconciling intercompany accounts

(ajeraComplete only)

For most tasks in **multi-company**, Ajera creates the due-to and due-from entries when processes take place across companies. For some tasks, you create the intercompany entries yourself (highlighted in green).

Be sure to review the Multi-company Reconciliation report and reconcile your intercompany accounts. This quick reference shows where intercompany entries can occur in the normal workflow.

Final invoice Time and expense Invoice review **Client receipt** Intercompany entries Intercompany entries occur: Intercompany entries occur: occur: Timesheet: When employee company and When the receipt company and project When you split workproject company are different. company are different. in-progress (WIP) or When you enter an intercompany client receipt Expense report: When employee company and move WIP from one for an intercompany vendor invoice from noncredit card transaction company are project to another. another company in the organization. Payroll different. When credit card company and credit card transaction company are different. **Deposit** Review the Multi-company In-house expenses **Reconciliation report** Intercompany entries occur: When in-house expense log company and project company are different. Intercompany entries occur: Vendor invoices Intercompany entries occur: When you enter an intercompany bank transfer When invoice company and project company between companies in the are different. organization. When you pay another company in the When you enter an organization, enter an intercompany vendor intercompany vendor invoice invoice. Recipient must enter an intercompany and intercompany client receipt. client receipt. When you enter journal entries to intercompany accounts.

Related quick reference:

- Setting up multi-company
- Understanding the Ajera workflow with multi-company